



Coventry City Council

SUMMARY OF CABINET/CABINET MEMBER DECISIONS

WEEK COMMENCING 2 DECEMBER 2013

CALL IN FOR THESE DECISIONS ENDS
9.00 A.M. ON FRIDAY 13 DECEMBER 2013

6 DECEMBER 2013

Public Business

- Denotes items that have been referred to Audit and Procurement Committee.
- # Denotes items that are to be referred to Council. Accordingly Call-in does not apply.
- ◆ Denotes a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board. Where this body has endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member Call-in does not apply.
- * Denotes other items that have been referred to, or considered by, the Scrutiny Co-ordination Committee or a specific Scrutiny Board.

Note: The Limitations on Call-in are set out at the end of this sheet.

Cabinet Member (Strategic Finance and Resources) – 2nd December, 2013

Report 4 Progress Against the Procurement Strategy 2010 - 2015

Recommendations

- (1) Consider the comments or recommendations from Finance and Corporate Services Scrutiny Board (1)
- (2) That the progress against the procurement strategy is endorsed

The above recommendations were approved.

Report 5 Holiday Purchase Scheme

Recommendations

The Cabinet Member is asked to:

Approve the introduction of a Holiday Purchase Scheme as set out within the report in order for the organisation to trial the Holiday Purchase scheme in 2014/15. A review of the scheme will take place in January 2015.

The above recommendation was approved.

Report 6 First Quarter Hospitality Statement for the Mayoralty of Councillor Gary Crookes, 2013-2014

Recommendations

The Cabinet Member is recommended to note the contents of the report which describes how the hospitality budget has been spent on an event-by-event basis.

The above recommendation was approved.

Report 7 6 Month (April-September 2013) Cumulative Sickness Absence 2013/2014

Recommendations

Cabinet Member (Strategic Finance and Resources) is asked:

- 1) To receive this report providing sickness absence data for the 6 month period of April – September 2013 and endorse the actions taken to monitor and manage sickness.

The above recommendation was approved.

Report 8 Agency Workers and Interim Managers – Performance Management Report Q2 (1 July to 30 September 2013)

Recommendations

The Cabinet Member is asked to:

1. Approve monitoring processes to continue for both Agency workers and Interim Managers
2. Endorse compliance with the corporate policy on the recruitment of Temporary Agency Workers through the Master Vendor, Reed Recruitment and Interim managers through the Preferred Suppliers List
3. Instruct officers to continue to work towards reducing expenditure on the use of agency workers.
4. Approve that future orders are not accepted if no reason is given for the need for the agency worker

5. Endorse the changeover of contract following a tendering process from Reed Recruitment to Pertemps UK on the 2 December 2013

The above recommendations were approved.

Report 9 Performance Within the Revenues Service for the Period April 2013 – September 2013

Recommendations

The Cabinet Member is requested to:

- 1) Endorse the performance of the revenues service for the period 1 April 2013 to 30 September 2013;
- 2) Agree to receive a further report at the first meeting of the 2014/15 municipal calendar to provide an update for the period April 2013 to March 2014.

The above recommendations were approved.

Report 10 Performance Within the Benefits Service for the Period April 2013 – September 2013

Recommendations

The Cabinet Member is requested to:

- 1) Endorse the performance of the benefits service for the period 1 April 2013 to 30 September 2013.
- 2) Agree to receive a further report at the first meeting of the 2014/15 municipal calendar to provide an update for the financial year 2013 - 14.

The above recommendations were approved.

Joint Cabinet Members (Community Safety and Equalities) and (Housing and Heritage) – 4th December, 2013

Report 5 Management of Council Land

Recommendations

Cabinet Members (Housing and Heritage) and (Community Safety and Equalities) are recommended to:

1. Approve enforcement action in respect of non-compliance with the notices served.
2. Approve the completion of limited refurbishment to two amenity blocks on the main part of the site and the installation of CCTV on the site contemporaneously, the costs of refurbishment not to exceed £19,538 plus vat and the cost of the camera not to exceed £10,000 **plus vat**, save with the **authority** of Cabinet Members (Community Safety and Equalities) and (Housing and Heritage) **(the cost of the CCTV capital and installation is to be funded by Coventry City Council)**.
3. Approve the progression of plans to rebuild the site so as to maximise use of the Homes and Communities Agency funding before such funding expires on 31st March 2015. . These plans will include the provision of appropriate security measures to protect all concerned.

Recommendations 1 and 3 were approved; recommendation 2 was amended, as indicated in bold, and approved, together with the following additional recommendations:

4. In approving recommendations 1 to 3 above, the Cabinet Members (Community Safety and Equalities) and (Housing and Heritage) have taken into account equality issues and human rights issues into account.
5. Request the Assistant Director Communications to liaise with all parties concerned to develop a communications strategy in relation to the subject matter of this report and for the communications strategy to be an appendix to the report for consideration at the next joint Cabinet Members' meeting.
6. Require a further public report to be submitted to a Joint Cabinet Members (Community Safety and Equalities) and (Housing and Heritage) meeting on or before 28th February 2014, with permission to any officer concerned in this issue to seek an earlier private joint Cabinet Members meeting if events support such urgent action.

Limitations on Call-in

A call-in will normally be regarded as appropriate **UNLESS**:-

1. it falls within paragraph 4.5.26 of the Scrutiny rules (part 4 of the Constitution) – ie. it relates to:
 - (i) a matter which is to be determined by the Council.
 - (ii) a decision of the Cabinet/Cabinet Member taken as a matter of urgency and the Chair of the Scrutiny Co-ordination Committee (or his/her nominee) had been invited to attend the meeting where the urgent decision had been taken or the Scrutiny Co-ordination Committee has previously agreed the need for urgency.
 - (iii) a decision made by an employee exercising delegated authority.
 - (iv) decisions of the Licensing and Regulatory Committee.
 - (v) decisions of the Planning Committee.
 - (vi) decisions of the Appeals and Appointments Panels.
 - (vii) decisions of the Audit Committee.
 - (viii) a matter where the associated report has already been considered by the Scrutiny Co-ordination Committee or a Scrutiny Board who have endorsed the recommendations or made recommendations that have been accepted by the Cabinet/Cabinet Member.
2. The call-in form is not completed correctly.
3. The call-in form is received after the specified time.
4. The reason for the call-in is unclear or does not relate directly to the decision specified on the call-in form.
5. The reason for the call-in is a question, the answer to which can be found in the report relating to the decision which is being called in.



Resources Directorate
Council House
Earl Street
COVENTRY CV1 5RR